

ARMY PUBLIC SCHOOL DAMANA
APPLICATION FOR TEACHING/NON-TEACHING STAFF
(FILL THE FORM IN LEGIBLE WRITING)

Application form for the post : _____

For Academic Session : 2024 - 25

Paste recent passport
size colour photograph.
Do not staple.

1. PERSONAL DATA :

- (a) Name in full (Block letters) _____
- (b) Father's Name _____
- (c) Husband /Wife Name _____
- (d) Date of Birth _____
- (e) Nationality _____
- (f) Adhar Card No _____
- (g) PAN Card No _____
- (h) Religion _____
- (j) Category/Caste
(Attach Certificate) _____
- (k) State _____
- (l) Address :-

(l) Contact Details:-

- (i) Two working Mob Nos (i) _____ (ii) _____
- (ii) Email ID _____

2. PRESENT /PREVIOUS OCCUPATION:

- (a) Designation of Post _____
- (b) Name and Address of
Institution/Organization _____
- (c) Designation of Superior Incharge _____
- (d) Contact No of Superior (for
verification, if need be) _____
- (e) Period of Notice you will have
to give, if selected? _____
- (f) What salary are you drawing?
(Attached a certificate) _____

3. FAMILY LIFE

- (a) Marital status Single/Married/Widowed/Separated.
- (b) If married/widowed Name & occupation (Deptt) of spouse

.....
.....
No of children with age and gender
.....
.....

4. **EDUCATIONAL RECORDS: School, College Or University**

Give details of all exams starting from matriculation or equivalent:-

Exam Passed	Marks Obtained	%age	Year of Passing	Subject s taken	Name of University/ Board/ Institute

* **SPECIAL MENTION GRADUATION/POST GRADUATION THROUGH CORRESPONDENCE OR REGULAR _____**

5. Have you cleared CSB: _____ CTET/TET: _____
6. Training in NCC, Scouting, Music/Art, Dramatics or other such activities. Give rank, status/proficiency achieved: _____
7. Merit Scholarship won? If so, what? _____
8. Languages you can read write and speak fluently.
(a) _____ (b) _____ (c) _____
9. Any books/articles written? If so, give their Titles/ Magazines in which published?

10. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as PGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					
Experience as TGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					
Experience as PRT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					

Include any other post held which are relevant to the field of Education.

11. **APTITUDE:**

- (a) Subject(s) which you enjoy teaching most? _____
- (b) Other area (Cultural activities): _____

- 12 Can you take indoor/outdoor games with boys and girls? _____
- (a) Indoor Boys : _____ Outdoor Boys: _____
- (b) Indoor Girls : _____ Outdoor Girls: _____
- (c) Which major games do you play? _____

13. **HEALTH** :

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled ? Give details

14. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS.**

What co-curricular activities can you teach? _____

15. **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in Computer? Give details _____
- (b) Any experience on working on Computer? Details _____
- (c) Do you own a personal Laptop? If yes, give details _____
- (d) Your knowledge of computer hardware _____

16. **OTHER ACTIVITES.**

- (a) Membership and office in professional Association _____
- (b) Participation in Committees, Activities, Clubs and Organizations _____
- (c) In answering please indicate personal characteristics, interests and aspirations
you have which you believe will be valuable to this institution:

(i) _____

(ii) _____

17. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives) :

(a) Name: _____ (b) Name _____

Address _____ Address: _____

Agreement:

18. **If appointed:-**

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- (b) I undertake to serve the school till the end of the final term, i.e. upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- (c) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....
(Signature of applicant)

**CERTIFICATE FROM APPLICANT AS PER PARA 123 OF RULES & REGULATIONS BOOK
FOR APSs VOL – I (ADMINISTRATIVE), 2019 EDITION**

1. Certified that I, _____ S/D/W of _____ resident of _____ is not involved in any legal / disciplinary case and no criminal case is ongoing against me.
2. I also certified that I have not been terminated / dismissed from earlier service (if any) due to inefficiency / unsatisfactory performance of duties from any institution / previous employment.

Dated : 2024

(Signature of applicant)

INSTRUCTIONS TO CANDIDATES

1. Please download and print the Application Form on legal sheet only.
2. All details at Ser 1 (Personal Data) are mandatory. Fill up in Block Capitals.
3. Paste one **recent coloured passport size photograph** on the form.
4. Send by post/ Deposit by Hand. No applications will be accepted via e-mail.
5. **Send DD for Rs 100/- in favour of Army Public School Damana payable at Jammu.**

Notes: -

1. ***Attach photocopies of all certificates for verification (duly self attested). Show original copies of certificates to the Principal of Army Public School Damana at the time of interview.***
2. ***Application will be invalid in case at any stage it is found that the candidate is not meeting the minimum laid down criteria or has furnished false information.***