

**ARMY PUBLIC SCHOOL DAMANA**  
**APPLICATION FOR TEACHING STAFF**

Application form for the post : \_\_\_\_\_

For Academic Session : 2023 - 24

Paste recent passport  
size colour photograph.  
Do not staple.

1. **PERSONAL DATA :**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/Daughter/wife of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) Nationality : \_\_\_\_\_
- (e) Adhar Card No : \_\_\_\_\_
- (f) PAN Card No : \_\_\_\_\_
- (g) Religion : \_\_\_\_\_
- (h) Category/Caste : \_\_\_\_\_  
(Attach Certificate)
- (j) State : \_\_\_\_\_
- (k) Address :-  
\_\_\_\_\_  
\_\_\_\_\_
- (l) Contact Details :-  
(i) Mob No \_\_\_\_\_  
(ii) Email ID \_\_\_\_\_

2. **PRESENT /PREVIOUS OCCUPATION:**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of: \_\_\_\_\_  
Institution/Organization
- (c) Designation of Superior Incharge : \_\_\_\_\_
- (d) Contact No of Superior (for verification, if need be) : \_\_\_\_\_
- (e) Period of Notice you will have to give, if selected? : \_\_\_\_\_
- (f) What salary are you drawing? : \_\_\_\_\_

3. **FAMILY LIFE**

- (a) Marital status                      Single/Married/Widowed
- (b) If married/widowed              Name & occupation (Deptt) of spouse

.....  
.....  
  
No of children with age and sex

4. **EDUCATIONAL RECORDS** : School, College Or University

Give details of all exams starting from matriculation or equivalent :-

| Exam Passed | Marks Obtained | %age | Year of Passing | Subjects taken | Name of University/ Board/ Institute |
|-------------|----------------|------|-----------------|----------------|--------------------------------------|
|             |                |      |                 |                |                                      |
|             |                |      |                 |                |                                      |
|             |                |      |                 |                |                                      |
|             |                |      |                 |                |                                      |
|             |                |      |                 |                |                                      |
|             |                |      |                 |                |                                      |

\* **SPECIAL MENTION GRADUATION/POST GRADUATION THROUGH CORRESPONDENCE OR REGULAR.**

5. Have you cleared CSB:\_\_\_\_\_CTET/TET:\_\_\_\_\_
6. Name of classes you would prefer to teach with subjects:-  
(a) Classes\_\_\_\_\_ (b) subjects:\_\_\_\_\_
7. Training in NCC, Scouting, Music/Art, Dramatics or other such activities. Give rank, status/proficiency achieved : \_\_\_\_\_
8. Merit Scholarship won? If so, what? \_\_\_\_\_
9. Languages you can read write and speak fluently.  
(a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_
10. Any books/articles written? If so, give their Titles/ Magazines in which published?  
\_\_\_\_\_

11. **EXPERIENCE**:

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

| Experience as PGT year<br>(Exact dates to be indicated) |    | School/College | Subject taught | Classes taught | No of pupils taken | Total Exp in Years |
|---|----|----------------|----------------|----------------|--------------------|--------------------|
| From  | To |                |                |                |                    |                    |
|   |    |                |                |                |                    |                    |
|   |    |                |                |                |                    |                    |
| Experience as TGT year<br>(Exact dates to be indicated) |    |                |                |                |                    |                    |
| From  | To |                |                |                |                    |                    |
|   |    |                |                |                |                    |                    |
|   |    |                |                |                |                    |                    |
| Experience as PRT year<br>(Exact dates to be indicated) |    |                |                |                |                    |                    |
| From  | To |                |                |                |                    |                    |
|   |    |                |                |                |                    |                    |
|   |    |                |                |                |                    |                    |

Include any other post held which are relevant to the field of Education.

12. **APTITUDE** :

- (a) Subject(s) which you enjoy teaching most? \_\_\_\_\_
- (b) Other area (Cultural activities): \_\_\_\_\_

## 13. Can you take indoor/outdoor games with boys and girls? \_\_\_\_\_

- (a) Indoor Boys : \_\_\_\_\_ Outdoor Boys: \_\_\_\_\_
- (b) Indoor Girls : \_\_\_\_\_ Outdoor Girls: \_\_\_\_\_
- (c) Which major games do you play? \_\_\_\_\_

14. **HEALTH** :

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled ? Give details .....

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS.**

What co-curricular activities can you teach? \_\_\_\_\_

16. **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in Computer? Give details \_\_\_\_\_
- (b) Any experience on working on Computer? Details \_\_\_\_\_
- (c) Do you own a personal Laptop? If yes, give details \_\_\_\_\_
- (d) Your knowledge of computer hardware \_\_\_\_\_

17. **OTHER ACTIVITES.**

- (a) Membership and office in professional Association \_\_\_\_\_
- (b) Participation in Committees, Activities, Clubs and Organizations \_\_\_\_\_
- (c) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:
- (i) \_\_\_\_\_
- (ii) \_\_\_\_\_

## 18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives) :

- (a) Name: \_\_\_\_\_ (b) Name \_\_\_\_\_
- Address \_\_\_\_\_ Address: \_\_\_\_\_

**Agreement:**19. **If appointed:-**

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- (b) I undertake to serve the school till the end of the final term, i.e. upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- (c) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date .....

.....  
(Signature of applicant)

**CERTIFICATE FROM APPLICANT AS PER PARA 123 OF RULES & REGULATIONS BOOK FOR APSs,  
VOL – I (ADMINISTRATIVE), 2019 EDITION**

1. Certified that I, \_\_\_\_\_ S/D/W of \_\_\_\_\_ resident of \_\_\_\_\_ is not involved in any legal / disciplinary case and no criminal case is ongoing against me.
2. I also certified that I have not been terminated / dismissed from earlier service(if any) due to inefficiency / unsatisfactory performance of duties from any institution / previous employment.

Dated : 2023

(Signature of applicant)

**INSTRUCTIONS TO CANDIDATES**

1. Please download and print the Application Form.
2. All details at Ser 1(Personal Data) are mandatory. Fill up in Block Capitals.
3. Paste one **recent coloured** passport size photograph on the form.
4. Send by post/ Deposit by Hand. No applications will be accepted via e-mail.
5. **Send DD for Rs 100/- in favour of Army Public School Damana payable at Jammu.**

**Notes: -**

1. ***Attach photocopies of all certificates for verification (duly self attested). Show original copies of certificates to the Principal of Army Pubic School Damana at the time of interview.***
2. ***Application will be invalid in case at any stage it is found that the candidate is not meeting the minimum laid down criteria or has furnished false information.***