

ARMY PUBLIC SCHOOL DAMANA
APPLICATION FOR ADM STAFF

Application form for the post : _____

For Academic Session : 2023 - 24

Paste recent passport
size colour photograph.
Do not staple.

1. PERSONAL DATA :

- (a) Name in full (Block letters) : _____
- (b) Son/Daughter/wife of : _____
- (c) Date of Birth : _____
- (d) Nationality : _____
- (e) Religion : _____
- (f) State : _____
- (g) Address :- _____

(h) Contact Details :-

Landline No(with STD Code) _____

Mob No _____

Email ID _____

2. PRESENT /PREVIOUS OCCUPATION:

- (a) Designation of Post : _____
- (b) Name and Address of: _____
Institution/Organization
- (c) Designation of Superior Incharge : _____
- (d) Contact No of Superior (for verification, if need be) : _____
- (e) Period of Notice you will have to give, if selected? : _____
- (f) What salary are you drawing? : _____

3. FAMILY LIFE

- (a) Marital status Single/Married/Widowed
- (b) If married/widowed Name & occupation (Deptt) of spouse

No of children with age and sex

10. **APTITUDE** :

- (a) Subject(s) which you enjoy teaching most? _____ - _____
 (b) Other area (Cultural activities): _____

11. Can you take indoor/outdoor games with boys and girls? _____

- (a) Indoor Boys : _____ Outdoor Boys: _____
 (b) Indoor Girls : _____ Outdoor Girls: _____
 (c) Which major games do you play? _____

12. **HEALTH** :

- (a) What kind of health do you keep?.....
 (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
 (c) Are you differently abled ? Give details

13. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS.**

What co-curricular activities can you teach? _____

14. **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in Computer? Give details _____
 (b) Any experience on working on Computer? Details _____
 (c) Do you own a personal Laptop? If yes, give details _____
 (d) Your knowledge of computer hardware _____

15. **OTHER ACTIVITIES.**

- (a) Membership and office in professional Association _____
 (b) Participation in Committees, Activities, Clubs and Organizations _____
 (c) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
 (ii) _____

16. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives) :

- (a) Name: _____ (b) Name _____
 Address _____ Address: _____

Agreement:17. **If appointed:-**

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
 (b) I undertake to serve the school till the end of the final term, i.e. upto the finalization of the results of the class taught or a period specified/ fixed by the management.
 (c) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....
 (Signature of applicant)

**CERTIFICATE FROM APPLICANT AS PER PARA 123 OF RULES & REGULATIONS BOOK FOR APSs,
VOL – I (ADMINISTRATIVE), 2019 EDITION**

1. Certified that I, _____ S/D/W of _____ resident of _____ is not involved in any legal / disciplinary case and no criminal case is ongoing against me.
2. I also certified that I have not been terminated / dismissed from earlier service(if any) due to inefficiency / unsatisfactory performance of duties from any institution / previous employment.

Dated :

(Signature of applicant)