

**ARMY PUBLIC SCHOOL, DAMANA**  
**INSTRUCTIONS FOR REGISTRATON OF ADMISSION : 2023-24**  
**DEFENCE CHILDREN CLASS V TO VII**

1. REGISTRATION FOR ADMISSION WILL BE ONLINE ONLY ON SCHOOL WEBSITE <https://apsdamana.org.in/> AND THE SAME IS OPENING FROM **21 FEB 2023 TO 25 FEB 2023**.

2. FORMS TO BE FILLED IN CAPITAL LETTERS ONLY AND ALL COLUMNS TO BE COMPLETED. INCOMPLETE FORMS WILL BE REJECTED.

3. APPLICANTS TO DOWNLOAD THE FILLED FORM AND TO SUBMIT THE SAME ALONGWITH HARDCOPY OF THE FOLLOWING MANDATORY DOCUMENTS **(DEFENCE PERSONNEL ONLY)** AT SCHOOL RECEPTION WITHIN **SEVEN DAYS** OF ONLINE REGISTRATION :-

(A) COPY OF PART II ORDER/ EXTRACT FROM IAFF-958 (SERVICE DOCUMENTS) DULY ATTESTED BY THE OFFICER COMMANDING REGARDING DATE OF BIRTH OF CHILD.

(B) LATEST SERVICE CERTIFICATE/ SELF ATTESTED COPY OF DISCHARGE BOOK (FOR SERVING/ RETIRED PERSONNEL RESPECTFULLY).

(C) TC IN RESPECT OF CANDIDATES FROM SCHOOLS OTHER THAN ARMY PUBLIC SCHOOLS/KVs WILL BE ACCEPTED FOR ADMISSION PROVIDED THESE ARE ENDORSED BY THE DISTRICT EDUCATION OFFICER OF THE DISTRICT IN WHICH THE SCHOOL IS LOCATED OR IT IS UPLOADED ON THE WEBSITE OF THE SCHOOL.

(D) PHOTOCOPY OF ACADEMIC REPORT CARD FROM THE PREVIOUS SCHOOL.

(E) ADDRESS PROOF – AADHAAR/ DL/ VOTER ID/ PASSPORT (ANY ONE DOCUMENT WITH VALID ADDRESS).

(F) RECENT PASSPORT SIZE COLOURED PHOTOGRAPH OF CHILD AND JOINT PHOTOGRAPH OF PARENTS WITH CHILD. AS PER SAMPLE.



4. **THE AGE OF A STUDENT ON FIRST ADMISSION TO VARIOUS CLASSES IN ARMY PUBLIC SCHOOLS WILL BE AS UNDER:-**

FOR ADMISSION TO CLASS	MINIMUM AGE ON 31 MAR OF THE YEAR IN WHICH ADMISSION IS SOUGHT	MAXIMUM AGE ON 31 MAR OF THE YEAR IN WHICH ADMISSION IS SOUGHT
V	9 YEARS	11 YEARS
VI	10 YEARS	12 YEARS
VII	11 YEARS	13 YEARS

5. ADMISSION WILL BE GRANTED SUBJECT TO AVAILABILITY OF VACANCIES CREATED AGAINST TRANSFER CERTIFICATE (TCs) ISSUED BY THE SCHOOL.

6. DATE FOR ENTRANCE TEST/ ORIENTATION WILL BE NOTIFIED ON SCHOOL WEBSITE <https://apsdamana.org.in/>

7. FOR ANY QUERY CONTACT SCHOOL RECEPTION MOBILE NO 6006413231.

**REGISTRATION IS NOT RIGHT FOR ADMISSION**