

ARMY PUBLIC SCHOOL DAMANA
APPLICATION FOR TEACHING/NON-TEACHING STAFF
(FILL THE FORM IN LEGIBLE WRITING)

Application form for the post : _____

For Academic Session: 2025 - 26

Paste recent passport
size colour photograph.
Do not staple.

1. PERSONAL DATA:

- (a) Name in full (Block letters) _____
- (b) Father's Name _____
- (c) Husband /Wife Name _____
- (d) Date of Birth _____ (____ YEAR ____ MONTH)
- (e) Gender Male Female Others
- (f) Nationality _____
- (g) Adhar Card No _____
- (h) PAN Card No _____
- (j) Religion _____
- (k) Category/Caste
(Attach Certificate) _____
- (l) State _____
- (m) Address :- _____
- (n) Bank Draft No : _____ Date : _____ Name of Bank : _____

(o) Contact Details: -

- (i) Two working Mob Nos (i) _____ (ii) _____
- (ii) Email ID _____

2. PRESENT /PREVIOUS OCCUPATION:

- (a) Designation of Post _____
- (b) Name and Address of
Institution/Organization _____
- (c) Designation of Superior Incharge _____
- (d) Contact No of Superior (for
verification, if need be) _____
- (e) Period of Notice you will have
to give, if selected? _____
- (f) What salary are you drawing?
(Attached a certificate) _____

3. FAMILY LIFE

- (a) Marital status Single/Married/Widowed/Separated.
- (b) If married/widowed Name & occupation (Deptt) of spouse

No of children with age and gender

4. Have you cleared OST _____ Year _____ CTET/TET: _____ Year _____

5. **EDUCATIONAL RECORDS: School, College Or University**

Give details of all exams starting from matriculation or equivalent:-

Exam Passed	Marks Obtained	%age	Year of Passing	Subject s taken	Name of University/ Board/ Institute

* **SPECIAL MENTION GRADUATION/POST GRADUATION THROUGH CORRESPONDENCE OR REGULAR** _____

6. Name of classes you would prefer to teach with subjects :-
 (a) Classes _____ (b) Subjects : _____
7. Training in NCC, Scouting, Music/Art, Dramatics or other such activities. Give rank, status/proficiency achieved: _____
8. Merit Scholarship won? If so, what? _____
9. Languages you can read write and speak fluently.
 (a) _____ (b) _____ (c) _____
10. Any books/articles written? If so, give their Titles/ Magazines in which published?

11. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as PGT in year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taught	Total Exp in Years
From	To					
Experience as TGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taught	Total Exp in Years
From	To					
Experience as PRT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taught	Total Exp in Years
From	To					

Include any other post held which are relevant to the field of Education.

12. **APTITUDE:**

- (a) Subject(s) which you enjoy teaching most? _____
- (b) Other area (Cultural activities): _____

- 13 Can you take indoor/outdoor games with boys and girls? _____
- (a) Indoor Boys : _____ Outdoor Boys: _____
- (b) Indoor Girls : _____ Outdoor Girls: _____
- (c) Which major games do you play? _____

14 **HEALTH** :

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled ? Give details

15 **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS.**

What co-curricular activities can you teach? _____

16 **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in Computer? Give details _____
- (b) Any experience on working on Computer? Details _____
- (c) Do you own a personal Laptop? If yes, give details _____
- (d) Your knowledge of computer hardware _____

17. **OTHER ACTIVITES.**

- (a) Membership and office in professional Association _____
- (b) Participation in Committees, Activities, Clubs and Organizations _____
- (c) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:
- (i) _____
- (ii) _____

18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives) :

- (a) Name: _____ (b) Name _____
- Address _____ Address: _____

19. I have / have not been selected at the CSB Interviews held at _____ on _____ and I have been / have not been selected for appointment at _____.

Agreement:

20. **If appointed:-**

- (a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- (b) I undertake to serve the school till the end of the final term, i.e. upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- (c) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....
(Signature of applicant)

CERTIFICATE FROM APPLICANT AS PER PARA 123 OF RULES & REGULATIONS BOOK
FOR APSs VOL – I (ADMINISTRATIVE), 2019 EDITION

1. Certified that I, _____ S/D/W of _____ resident of _____ is not involved in any legal / disciplinary case and no criminal case is ongoing against me.

2. I also certified that I have not been terminated / dismissed from earlier service(if any) due to inefficiency / unsatisfactory performance of duties from any institution / previous employment.

Dated : 2025

(Signature of applicant)

INSTRUCTIONS TO CANDIDATES

1. Please download and print the Application Form on legal sheet only.
2. All details at Ser 1(Personal Data) are mandatory. Fill up in Block Capitals.
3. Paste one **recent coloured passport size photograph** on the form.
4. The application form duly completed in all respects along with self attested copies of testimonials/ certificates and **Bank Draft of Rs 250/-** from any Nationalized Bank in favour of **Army Public School Damana** payable at Jammu be submitted in School Office on or before **15 Feb 2025 between 1100 hrs to 1400 hrs**. No applications will be accepted via e-mail.

Notes: -

1. **Attach photocopies of all certificates for verification (duly self attested). Show original copies of certificates to the Principal of Army Pubic School Damana at the time of interview.**
2. **Application will be invalid in case at any stage it is found that the candidate is not meeting the minimum laid down criteria or has furnished false information.**